

PULASKI COUNTY FISCAL COURT

ORDINANCE NO. 230.3

AN ORDINANCE AMENDING SECTION 10.5 OF THE PULASKI COUNTY ADMINISTRATIVE CODE EFFECTIVE JULY 1, 2017

BE IT ORDAINED BY THE FISCAL COURT OF PULASKI COUNTY, KENTUCKY:

That Section 10.5 is hereby amended to read as follows:

Section 10.5 Employer Provided Vehicles

Employer provided vehicles are vehicles owned by the County that are made available to its employees to perform the functions of their jobs. Only county employees or elected officials are authorized to operate employer provided vehicles. No persons, other than county employees or elected officials, are covered by the county's liability and/or automobile insurance policies. Only county employees or elected officials and those individuals accompanying a county employee or elected official in an employer provided vehicle and incident to a function of the county employee's or elected official's job are covered by the county's liability and/or automobile insurance policy. Failure to comply will result in personnel action up to and including termination of employment. Employer provided vehicles fall under two categories:

- (1) For bona fide non compensatory reasons, the Executive Authority may require an employee to commute to and/or from work in a county-owned vehicle. Personal use of a county-owned vehicle for purposes other than commuting is forbidden. The valuation of the commuting-only personal us vehicle is \$1.50 per commute. All documentation must be turned in to the personnel officer at the end of each month to be processed on the following payroll. Failure to do so will result in every work day being charged as a commute.
- (2) Any employee that is called out for an emergency and drives their personal vehicle to the job site, will be compensated mileage according to the Standard Mileage Rate set by the IRS. Mileage will not be compensated from your home to pick up said vehicle.
- (3) An elected official is considered a Control Employee, therefore, is unable to use the Commuting Rule to compute personal mileage. The Cents-Per-Mile Rule will be used to determine personal mileage as required by IRS Publication 15-B.

This Ordinance amendment shall be in full force and effect from and after adoption and publication according to law.

FIRST READING: August 22, 2017

SECOND READING: September 12, 2017

APPROVED:



STEPHEN B. KELLEY
COUNTY JUDGE-EXECUTIVE

ATTEST:



LINDA BURNETT